

How to Apply:

Please complete this Application Form and send it to Connect English with the non-refundable (\$75) application and placement fee. The application fee applies to all students entering any Connect English program.

What the Course Includes:

Your tuition payment entitles you to experience high-quality, enjoyable English instruction relevant to your goals and aspirations. Connect English courses are offered on an eight-week course schedule, with each course week including 18 hours of instruction in both the English MAX and TOEFL MAX programs. Students completing their program with at least 80% attendance are entitled to the Connect English Certificate of Completion. Students on F-1 visas are not permitted to work during their course of study and must maintain a minimum of 80% attendance during the program. Connect English courses are not transferrable to universities, colleges, or high schools.

Terms of Payment:

The application fee covers class registration and administration costs for creating student files. With confirmation of your acceptance, you will be invoiced for a total amount of the course fee, due within 15 days of receipt.

Non-refundable Fees:

The following fees may apply to your registration and are non-refundable.

- > Application Fee (\$75)
- > International Student Fee (\$350)
- > Accommodation Fee (\$150)
- > Textbook purchases (varies by level)

Documentation:

All Connect English students are required to provide and assist in the maintenance of up-to-date student documentation, including but not limited to current phone number and E-mail address, photocopy of passport, I-94 form and student visa, bank statement(s), affidavit of financial support.

Age:

Connect English happily offers quality English-language instruction to anyone 15 years old or older at the start of his/her course. Exceptions can be made under appropriate circumstances approved by a director.

Textbooks:

All students entering the intensive English or TOEFL program must buy the assigned textbook prior to the first day of class. Textbook prices are listed in orientation and in the lobby. Listed textbook prices do not include sales tax. Students may purchase textbooks from Connect English or from an outside source but they are mandatory for attendance class. All textbook purchases are final and cannot be refunded, credited, or exchanged.

Public Holidays:

Classes are not held and most school facilities are closed on federal holidays. A holiday list and schedule is provided to all students in the orientation and is available at all times at the front desk.

Students' right to cancel, withdraw and obtain refund

All cancelations, withdrawals, and refund requests are subject to the terms of the Connect English Refund Policy and Refund Request Form. This form is visible and accessible at the front desk. Please review the Refund Policy posted at the front desk and online prior to enrolling. If you have any questions about enrolling, please ask an advisor prior to enrolling. If translation in your native language is necessary, Connect English is happy to provide this service.

Postponing Start Dates:

Students who arrive late to classes without advising Connect English are subject to the terms of the Refund Policy as posted at the front desk and online. Tuition cannot be credited or deferred due to late arrival or

absences. Initial students who must postpone start dates due to visa complications must submit written evidence from US embassy of denial or shifting timeframe for arrival in order to defer program start dates. As stated in the refund policy, students whose visas are denied may receive full refunds for all tuition paid minus non-refundable fees (application fee, international student fee, accommodation fee, textbook fees, etc). F-1 transfer students may not defer class start dates for any reason. The start date agreed upon at the time of application (as posted on the application form, transfer form, and Plan for Success) is a binding date and may not be postponed. Students who fail to arrive to their scheduled orientation must pay \$25 fee in order to attend the make-up orientation and placement exam. Residents, tourists, and leisure students are subject strictly to the terms of the Connect English refund policy.

Release of Liability:

I know the risks associated with international travel and study. I agree to Release, Forever Discharge, Defend, Indemnify, and Hold Harmless Connect English of and from any and all liability, claims, liens, demands, actions and causes of action whatsoever arising out of or related to any loss, cost, damage or injury, including death, of any person or damage to property of any kind related in any way to the student's participation in curricular and or extra-curricular activities offered by Connect English, its agents, subcontractors, volunteers, or any other person directly or indirectly employed by them, or any of them. This Release is also binding as to any other persons, including all family members, heirs, and executors.

Charges Other Than Tuition:

1. Textbooks are non-refundable as clearly stated in the enrollment/application agreement.
2. Students are bound by the terms as defined in any student housing agreements.