

ENROLLMENT AGREEMENT

Program Tuition and Fees: (check all that apply)

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| <input type="checkbox"/> Application fee (non-refundable) | \$ 75 |
| <input type="checkbox"/> International student fee (non-refundable) | \$ 350 (includes courier fee of \$100) |
| <input type="checkbox"/> Courier Fee (shipping I-20 package, non-refundable) | \$ 100 |
| <input type="checkbox"/> Textbooks Intensive English | \$38 - \$100 (depending on placement) |
| <input type="checkbox"/> Textbooks TOEFL Preparation | \$82 - \$137 (depending on placement) |
| <input type="checkbox"/> Tuition Payment | \$ _____ / _____ weeks
(tuition varies by program, schedule and location) |

Documentation: All Connect English students are required to provide and assist in the maintenance of up-to-date student documentation, including but not limited to current phone number and E-mail address, photocopy of passport, I-94 form and student visa, bank statement(s), affidavit of financial support.

Age: Connect English offers instruction to anyone 16 years old or older at the start of his/her course. Exceptions can be made under appropriate circumstances approved by a director.

Textbooks: All students entering the intensive English or TOEFL program must buy the assigned textbook prior to or on the first day of class. Textbook prices are listed in orientation and in the lobby. Listed textbook prices do not include sales tax. Students may purchase textbooks from Connect English or from an outside source but they are mandatory for class attendance and participation.

Public holidays: Classes are not held and most school facilities are closed on federal holidays. A holiday list and schedule is provided to all students in the orientation and is available in the Student Guide to Success.

Release of Liability: I know the risks associated with international travel and study. I agree to Release, Forever Discharge, Defend, Indemnify, and Hold Harmless Connect English of and from any and all liability, claims, liens, demands, actions and causes of action whatsoever arising out of or related to any loss, cost, damage or injury, including death, of any person or damage to property of any kind related in any way to the student's participation in curricular and or extra-curricular activities offered by Connect English, its agents, subcontractors, volunteers, or any other person directly or indirectly employed by them, or any of them. This Release is also binding as to any other persons, including all family members, heirs, and executors.

Cancellation, Withdrawal and Refund Policy:

I. Student's Right To Cancel

- a. In accordance with state regulations, Connect English requires written notification of cancellation and withdrawal from the program. Acceptable forms of written request for cancellation and withdrawal include but are not limited to mail, e-mail, refund request form online, refund request form submission by pdf. Written notice of cancellation or withdrawal, if sent electronically, is considered effective on the day of digital transmission.

II. Cancellation Period

- a. Students have the right to cancel their Connect English enrollment agreement and receive a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.

III. Withdrawal

- a. In the case that a student withdraws *after the cancellation period* (as defined in Section II) and *before completing 60%* of the scheduled period of enrollment, Connect English will provide a refund on a daily pro-rata basis for unused tuition.
- b. If the student *has studied in 60% or more* of the period of enrollment for which he/she paid tuition, *no refund will be granted.*

IV. Refund Calculations

In order to accurately process refunds, the following benchmarks will be used by Connect English to complete the refund calculation upon cancellation of or withdrawal from the program:

- a. Student is considered withdrawn from the program when Connect English is informed in writing by the student of his/her cancellation, withdrawal, or the future date of withdrawal.
- b. Student is considered withdrawn from the program when Connect English ends student enrollment on grounds of academic, attendance, and/or conduct policy violations.
- c. Student is considered withdrawn from the program when he/she fails to attend class over a period of thirty (30) calendar days.
- d. The Last Day of Attendance (LDA) will be the date of determination for the purposes of calculating the amount of the refund.
- e. Students eligible for refunds under III.A (withdrawal after cancellation period but before 60% point) will receive a pro-rata refund calculated on a daily basis relative to the LDA.
- f. In the case that Connect English cancels a program prior to the student’s first day of class, Connect English will provide a full refund to student of all monies paid.
- g. Refunds issued will be less non-refundable registration fees not to exceed \$250.00.
- h. Students completing more than 60% of the paid period of study will receive no refund.

I understand that this Enrollment Agreement is a legally binding contract when signed by the student and accepted by the school. My signature below certifies that I have been given reasonable time to read, understand, and agree to my rights and responsibilities upon enrollment in this school. I have read and understood the Connect English Application and Enrollment Agreement, Connect English Cancellation, Withdrawal and Refund Policy, Connect English Student Guide to Success (student handbook) and the institution’s attendance and academic policy, cancellation and refund policies have been clearly explained to me. I am aware that the Connect English brochure, School Performance Fact Sheet, and Student Guide to Success are available on the Connect English website at www.ConnectEnglish.edu. Additionally, I authorize Connect English to access my I-94 form and Travel History for the purposes of establishing arrival and departure from the United States and/or other business purposes.

_____ Applicant Signature

_____ Date

_____ Advisor Signature

_____ Date

***SAVE AND SEND COMPLETE PDF TO:**

info@connectenglishsandiego.com

